



The City of
OKLAHOMA CITY
DEVELOPMENT SERVICES DEPARTMENT

June 18, 2025

Oklahoma Roofing Contractors Association
1900 NW Expressway, Ste. 507
Oklahoma City, OK 73118

Subject: Notice of Change: Permitting and Inspection for Residential Re-Roofing

Dear Roofing Contractor,

Effective August 1, 2025, the City of Oklahoma City will implement a change to enhance the safety of our residents. Moving forward, the removal, repair, and/or replacement of roofing materials, covering areas greater than 500 square feet, for one-and two-family dwellings and duplexes will require a permit for re-roofing which may be applied for at www.okc.gov/access.

City Building Inspectors will continue to visually inspect new roof installations during routine inspections for new construction permits. All installations must adhere to the current building code adopted by the City of Oklahoma City.

This change reflects the City's continued efforts to enhance oversight, protect its residents, and ensure compliance with adopted construction standards.

Please note the following:

- This change applies **only** to residential re-roofing projects over 500 square feet in scope.
- This change does not affect roofs installed as part of a building permit for new construction.
- Contractors must hold a current state issued license or registration.
- Re-roofing permits must be applied for at a cost of \$90 each.

This notice does not relieve any individual, partnership, LLC, or corporation from complying with the minimum standards of the adopted Building Code or from responsibility for damages to property or injury resulting from defective design, materials, or workmanship. The City of Oklahoma City, including its employees and agents, assumes no liability by reason of inspections or plan reviews conducted by the City.

For any inquiries or further clarification, please contact our office at 405-297-2039.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Rowe".

Brock Rowe
Development Services Director